

**Report to the Chief Officer (Highways and Transportation)**

**Date: 23 June 2015**

**Subject: Asquith Primary School, Morley – Waiting Restrictions**

**Capital Scheme Number: 16585/ASQ/000**

Are specific electoral Wards affected? If relevant, name(s) of Ward(s): Morley North	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

**Summary of main issues**

- 1 The Best Council Plan 2013-17 outlines how Leeds City will achieve its ambition to become the Best City in the UK and Leeds City Council the best local authority. According to the Best Council Plan, the success of the Best Council objective: ensuring high quality public services, will be partly measured through reduced numbers of people Killed or Seriously Injured on the city's roads. By improving the local road environment this will actively encourage children into more active modes of travel on journeys to school, contributing to the Leeds Education Challenge, which is part of the objective to build a child friendly city, delivery of the Better Lives programme and contribution to "Public Health which is embedded and effectively delivering health protection and health improvement.
- 2 Leeds City Council, being mindful of the above, is responsible for designing and implementing highway works associated with the school expansion programme for Asquith Primary School in accordance with a number of planning conditions.
- 3 The purpose of this report is to request authority to advertise a draft Traffic Regulation Order to introduce 'No Waiting At Any Time' restrictions and 'No Stopping' (8am-5pm Mon to Fri) restrictions on the School Keep Clear markings in the vicinity of Asquith Primary school, Morley.

**Recommendations**

4 The Chief Officer (Highways and Transportation) is requested to:

- i) Approve the design and implementation of the 'No Waiting At Any Time' restrictions at the junction of Horsfall Street/ Woodlands Drive and Ingle Avenue, Morley, and 'No Stopping' (8am-5pm Mon to Fri) restriction on the School Keep Clear markings at the locations of Woodland Drive and Springfield Road, Morley, at an estimated cost of £4,000, all to be funded from the Children's Services Capital Programme. Details are shown on drawings TM-25-2316-12-CONSULT-01 and TM-25-2316-12-CONSULT-02.
- ii) Request the City Solicitor to:
  - a) Advertise a draft Traffic Regulation Order to introduce 'No Waiting At Any Time' restrictions at the junction of Horsfall Street/ Woodlands Drive and Ingle Avenue, Morley; and 'No stopping' (8am-5pm Mon to Fri) restrictions on the School Keep Clear markings at the locations of Woodlands Drive and Springfield Road, Morley as shown on drawings TM-25-2316-12-CONSULT-01 and TM-25-2316-12-CONSULT-02 and if no valid objections are received, to request that the City Solicitor make, seal and implement the order as advertised.

## **1 Purpose of this report**

- 1.1 To seek approval to advertise a draft Traffic Regulation Order to introduce 'No Waiting At Any Time' restrictions at the school entrance of Asquith Primary School which is located at the junction of Horsfall Street/ Woodlands Drive and Ingle Avenue. It also seek approval to advertise a draft Traffic Regulation Order to introduce 'No Stopping' (8am-5pm Mon to Fri) restrictions on the School Keep Clear markings on Woodland Drive and Springfield Road, Morley and if no valid objections are received, to request that the City Solicitor make, seal and implement the order as advertised as a condition of a Planning Application.

## **2 Background information**

- 2.1 Prior to the commencement of the development full details of the package of off-site highway works to facilitate safe pedestrian, cycle and vehicle access to and from the site were submitted to and approved in writing by the Local Planning Authority. These included 'No Waiting' and 'No Stopping' restriction at entrances to the school.
- 2.2 The existing residential roads within proximity of Asquith Primary School are already subjected to 20mph speed restrictions. These roads include Ingle Avenue, Horsfall Street, Woodland Drive and Springfield Road. These roads also have traffic calming features to help ensure the speed limit is observed. The average speeds in the vicinity of the school is below the 20mph during school drop-off and pick-up times. There is an after school club which can help to reduce the impact of vehicular traffic by spreading the drop-off and pick-up times over a longer time period.

- 2.3 The school entrance at the junction of Horsfall Lane/ Woodland Drive and Ingle Avenue has permanent and temporary bollards. The permanent bollards prevent vehicles pulling up and parking on the footway in the vicinity of the school. The temporary bollards are only used during parent pick-up and drop-off times, to ensure the area close to the school is not used as a pupil pick-up and drop-off point.

### **3 Main issues**

- 3.1 As part of the school extension programme, formal waiting restrictions are being introduced to clear the entrances to the school from parents/ guardians who continuously use this area to drop off/ pickup pupils attending the school. The proposed 'No Waiting At Any Time' and 'No Stopping' (8am-5pm Mon to Fri) restrictions on the School Keep Clear markings are part of road safety measures agreed in the planning application to improve road safety in the area and to prevent indiscriminate parking outside Asquith Primary School. The restriction will improve visibility for both pedestrians and motorist within close proximity of the school.

- 3.2 There is another access point to the school from Springfield Road which has a sufficient number of pupils who use this route on an daily basis to and from the school. The proposed 'No Stopping' (8am-5pm Mon to Fri) restrictions on the School Keep Clear markings is being introduce at this location to increase visibility for pedestrians and motorist and to discourage parking in the vicinity of the restrictions. Details are shown on drawings TM-25-2316-12-CONSULT-01 and TM-25-2316-12-CONSULT-02.

### **3.3 Design Proposals and Full Scheme Description.**

- 3.4.1 To improve the on-street parking provisions outside Asquith Primary School, Morley, it is proposed to formalise the proposed School Keep Clear markings outside the school entrance at the junction of Horsfall Street/ Woodland Drive, Morley and the proposed School Keep Clear marking on Springfield Road, Morley. There are 'No Waiting At Any Time' restriction proposed at the junction of Horsfall Street/ Woodland Drive & Ingle Avenue as part of the road safety measures to be implemented in the vicinity of the school.

- 3.4.2 The full extents of the 'No Waiting At Any Time' and 'No Stopping' restrictions are shown on drawings TM-25-2316-12-CONSULT-01 and TM-25-2316-12-CONSULT-02.

### **3.5 Programme**

- 3.5.1 It is anticipated that the proposal will be implemented within the 2015/ 2016 financial year.

## **4.0 Corporate Considerations**

### **4.1 Consultation and Engagement**

- 4.1.1 Ward Members: Ward Members were consulted as part of the initial planning application, and were consulted by Highways by email dated 2<sup>nd</sup> June 2015. A reply has been received from two of the ward members who are in favour of the proposals.
- 4.1.2 Emergency Services and WYCA were consulted by email dated 2<sup>nd</sup> June 2015. A reply has been received from the Police, Fire and combined authority who are all in favour of the proposals.
- 4.1.3 The Schools will be contacted with regards to the proposals asking for comment and to specify what times they would prefer to see applied to the School Keep Clear markings.
- 4.1.4 The general public will be consulted via notices on street lighting columns during the public advertisement phase, along with an advert in the Evening Post newspaper.

### **4.2 Equality and Diversity / Cohesion and Integration**

- 4.2.1 A full Equality, Diversity / Cohesion and Integration impact assessment has been carried out for the No Waiting and No Stopping restrictions.
- 4.2.2 Positive Impact:
- Improved sightlines at junctions where restrictions are introduced.
  - Improved awareness of existing crossing points for motorist.
  - Improved footpath access for all pedestrians, which will include carers supporting pushchairs, wheelchair users and disabled people particularly the blind and visually impaired.
- 4.2.3 Negative Impact:
- The removal of the unrestricted carriageway section will transfer the problem of parents/ guardians who drop off/ pickup pupils attending the school to other area where there are no waiting restrictions applied.

### **4.3 Council Policies and City Priorities**

- 4.3.1 The Best City ambition is to improve life for the people of Leeds and make our city a better place. Measures to improve road safety make a specific contribution to the Best City for Communities and Child Friendly Leeds ambitions. Reducing the number of casualties involving loss of life or severe injury (Killed or Seriously Injured – KSIs) is one of the measures for the delivery of the objectives for the Best Council Plan.

- 4.3.2 The proposals contained in this report are in accordance with Plan Objective: Delivering Accessibility. The proposals also follow core strategy Approaches A1 and A2 in that the scheme will improve physical accessibility and improve the highway for pedestrians.

#### **4.4 Resources and Value for Money**

- 4.4.1 The estimated total cost to implement this scheme is £4,000, which comprises of £2,000 works costs, £1,000 staff fees, & legal fees £1,000, all to be funded from the Children's Services Capital Programme.

#### **4.5 Legal Implications, Access to Information and Call In**

- 4.5.1 The scheme is in the Annual Programme and subject to resolving any objections received it is anticipated to be completed within the 2015/2016 financial year.

#### **4.6 Risk Management**

- 4.6.1 If restrictions are not implemented vehicles will continue to park in locations that cause road safety issues for parents and children.

### **5 Conclusions**

- 5.1 The proposed 'No waiting At Any Time' restrictions at the junction of Horsfall Street/ Woodlands Drive & Ingle Avenue, Morley will remove the indiscriminate parking that occurs at this location, particularly at the beginning and end of a school day where parents/ guardians will drop off/ pickup pupils from outside the school entrances. The formal School Keep Clear markings will restrict motorist from stopping on the markings, allow traffic to keep moving and improve the visibility for both pedestrians and motorist in the vicinity of the restrictions. The restriction will aid road safety for parents and children attending the school and would be beneficial to the wider community.

### **6 Recommendations**

- 6.1 The Chief Officer (Highways and Transportation) is requested to:
- i) Approve the design and implementation of the 'No Waiting At Any Time' restrictions at the junction of Horsfall Street/ Woodlands Drive and Ingle Avenue, Morley, and 'No Stopping' (8am-5pm Mon to Fri) restriction on the School Keep Clear markings at the locations of Woodland Drive and Springfield Road, Morley, at an estimated cost of £4,000, all to be funded from the Children's Services Capital Programme. Details are shown on drawings TM-25-2316-12-CONSULT-01 and TM-25-2316-12-CONSULT-02.
  - ii) Request the City Solicitor to:
    - a) Advertise a draft Traffic Regulation Order to introduce 'No Waiting At Any Time' restrictions at the junction of Horsfall Street/ Woodlands Drive and Ingle

Avenue, Morley; and 'No stopping' (8am-5pm Mon to Fri) restrictions on the School Keep Clear markings at the locations of Woodlands Drive and Springfield Road, Morley as shown on drawings TM-25-2316-12-CONSULT-01 and TM-25-2316-12-CONSULT-02 and if no valid objections are received, to request that the City Solicitor make, seal and implement the order as advertised.

## **7 Background Papers<sup>1</sup>**

7.1 None

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<sup>1</sup> The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

## Appendix 1

### Equality, Diversity, Cohesion and Integration Screening

As a public authority we need to ensure that all our strategies, policies, service and functions, both current and proposed have given proper consideration to equality, diversity, cohesion and integration.

A **screening** process can help judge relevance and provides a record of both the **process** and **decision**. Screening should be a short, sharp exercise that determines relevance for all new and revised strategies, policies, services and functions. Completed at the earliest opportunity it will help to determine:

- the relevance of proposals and decisions to equality, diversity, cohesion and integration.
- whether or not equality, diversity, cohesion and integration is being/has already been considered, and
- whether or not it is necessary to carry out an impact assessment.

<b>Directorate: Highway services</b>	<b>Service area: Traffic Management</b>
<b>Lead person: Peter Walwyn</b>	<b>Contact number: 0113 2475620</b>

<b>1. Title: Asquith Primary School, Morley – Proposed Waiting Restrictions</b>		
Is this a:		
<input type="checkbox"/> <b>Strategy / Policy</b>	<input checked="" type="checkbox"/> <b>Service / Function</b>	<input type="checkbox"/> <b>Other</b>
<b>If other, please specify</b>		

<b>2. Please provide a brief description of what you are screening</b>
To introduce 'No Waiting At Any Time' and 'No Stopping' on School Keep Clear markings. Parent are continuously dropping off and picking up children from outside the school entrance on Woodland Drive. As part of the school extension programme and the associated highway works waiting restriction are proposed to stop parent from dropping off/ picking up children from outside the school entrance.

<b>3. Relevance to equality, diversity, cohesion and integration</b>
All the council's strategies/policies, services/functions affect service users, employees or the wider community – city wide or more local. These will also have a greater/lesser

relevance to equality, diversity, cohesion and integration.

The following questions will help you to identify how relevant your proposals are.

When considering these questions think about age, carers, disability, gender reassignment, race, religion or belief, sex, sexual orientation and any other relevant characteristics (for example socio-economic status, social class, income, unemployment, residential location or family background and education or skills levels).

Questions	Yes	No
Is there an existing or likely differential impact for the different equality characteristics?	x	
Have there been or likely to be any public concerns about the policy or proposal?	x	
Could the proposal affect how our services, commissioning or procurement activities are organised, provided, located and by whom?		x
Could the proposal affect our workforce or employment practices?		x
Does the proposal involve or will it have an impact on <ul style="list-style-type: none"> <li>• Eliminating unlawful discrimination, victimisation and harassment</li> <li>• Advancing equality of opportunity</li> <li>• Fostering good relations</li> </ul>		x

If you have answered **no** to the questions above please complete **sections 6 and 7**

If you have answered **yes** to any of the above and;

- Believe you have already considered the impact on equality, diversity, cohesion and integration within your proposal please go to **section 4**.
- Are not already considering the impact on equality, diversity, cohesion and integration within your proposal please go to **section 5**.

#### 4. Considering the impact on equality, diversity, cohesion and integration

If you can demonstrate you have considered how your proposals impact on equality, diversity, cohesion and integration you have carried out an impact assessment.

Please provide specific details for all three areas below (use the prompts for guidance).

- **How have you considered equality, diversity, cohesion and integration?** (**think about** the scope of the proposal, who is likely to be affected, equality related information, gaps in information and plans to address, consultation and engagement activities (taken place or planned) with those likely to be affected)

Consultation has taken place with Ward Members, the emergency services and metro and no objections have been received from them. Consultation has also been carried out to all of the businesses affected.

- **Key findings**



**(think about** any potential positive and negative impact on different equality characteristics, potential to promote strong and positive relationships between groups, potential to bring groups/communities into increased contact with each other, perception that the proposal could benefit one group at the expense of another)

It may be perceived that the scheme has a more positive impact on pedestrians and cyclists over motorists. However, the reduction in road casualties has a beneficial effect on all three groups.

Positive Impacts of the scheme features

- The junction is kept clear of vehicles, giving better sightline for both pedestrians and motorist
- Improve awareness of existing crossing points for motorist.

Negative impacts;

- 

- **Actions**

**(think about** how you will promote positive impact and remove/ reduce negative impact)

**5.** If you are **not** already considering the impact on equality, diversity, cohesion and integration you **will need to carry out an impact assessment.**

Date to scope and plan your impact assessment:	n/a
Date to complete your impact assessment	n/a
Lead person for your impact assessment (Include name and job title)	n/a

## **6. Governance, ownership and approval**

Please state here who has approved the actions and outcomes of the screening

<b>Name</b>	<b>Job title</b>	<b>Date</b>
Nick Borrás	Senior Engineer	31/03/2015

## **7. Publishing**

This screening document will act as evidence that due regard to equality and diversity has been given. If you are not carrying out an independent impact assessment the screening document will need to be published.

If this screening relates to a **Key Delegated Decision, Executive Board, full Council** or a **Significant Operational Decision** a copy should be emailed to Corporate Governance and will be published along with the relevant report.

A copy of **all other** screening's should be sent to [equalityteam@leeds.gov.uk](mailto:equalityteam@leeds.gov.uk). For record

keeping purposes it will be kept on file (but not published).	
<b>Date screening completed</b>	31/03/2015
If relates to a Key Decision - <b>date sent to Corporate Governance</b>	
Any other decision – <b>date sent to Equality Team (equalityteam@leeds.gov.uk)</b>	